

**COMPLETE WITHDRAWAL  
UNIVERSITY OF INDIANAPOLIS**

Any student dropping all courses and withdrawing from the University must have the following checklist completed to ensure official withdrawal. Failure to have the checklist completed could result in being declared ineligible to return to the University or to transfer to another college or university. Students may withdraw up to and including the Friday of the 10th week of classes for semester I and II. Students may withdraw up to and including the Monday of the second week of Spring Term. Withdrawal deadlines for Summer Session vary due to the length of the enrolled course; please consult the academic calendar online for more information. **No withdrawal will be permitted after these deadlines and students will receive a final grade for their course(s).**

Student's Name	Student ID#	Term
Student's Address		
City	State	Zip Code
Are you registered for any future term?	___ Yes	___ No
Please indicate if you want to drop classes for all future terms.	___ Yes	___ No
I am withdrawing for the following reason(s):		
___ Financial difficulties	___ Lack of academic program desired	
___ Dissatisfaction with the academic program	___ Personal reasons	
___ Dissatisfaction with residence hall or social life	___ Other _____	
Do you plan to return in the future?	___ Yes	___ No
Do you plan to transfer to another university?	___ Yes	___ No
(If "yes", please list university _____ )		
Were you an on-campus student employee?	___ Yes	___ No
(If "yes", please list dates employed _____ )		
Student's signature		Date

***This form must be taken to each office listed below for the appropriate signature.***

- |  |   |
|--|---|
| <p>1. This student has withdrawn from all enrolled courses as of:<br/>_____</p> <p><b>(Office Use Only)</b> Semesters completed _____</p>  | <p>_____<br/><b>Office of the Registrar, Esch 131</b></p>           |
| <p>2. <b>Resident students only.</b> This student has had an exit interview relative to Student Life, has returned residence hall room key, had room inspected, and removed personal belongings.</p> | <p>_____<br/><b>Residence Hall Director or Student Life Rep</b></p> |
| <p>3. This student has had an interview relative to financial aid.</p>   | <p>_____<br/><b>Financial Aid, Esch 141</b></p>                     |
| <p>4. This student has settled all financial obligations to the University and has returned his/her ID. The dining hall will be notified of the withdrawal.</p>                                      | <p>_____<br/><b>Accounting Office, Esch 151</b></p>                 |